



## **Kiwanis Litchfield Park Run COVID-19 Protocol for Event**

The City of Litchfield Park is taking protective measures to keep all Kiwanis Litchfield Park Run participants and event staff safe during the current COVID-19 pandemic. Therefore, we are requiring those involved with the Kiwanis Litchfield Park Run to adhere to the following COVID-19 protocol.

### **COVID-19 SYMPTOM CHECK**

All City employees and volunteers ("Race Staff") are required to complete a brief symptom check. When staff and volunteers arrive on the morning of the race, members of our COVID-19 Mitigation Team will obtain self-screening information and perform non-contact forehead temperature checks. All race participants will also receive non-contact forehead temperature checks when they check in on the morning of the race. Race Staff will be wristbanded to confirm they passed their screenings. Race participants will receive their race bibs after successful temperature checks.

For the safety of all, if someone does not pass the symptom check, they will be required to leave the event grounds. Our COVID-19 Mitigation Team will provide them with helpful follow up information from the CDC and the Arizona Department of Health Services. Refunds will not be provided if a racer comes to the Kiwanis Litchfield Park Run while symptomatic.

### **FACE COVERINGS**

Race Staff must wear face coverings during the Kiwanis Litchfield Park Run, except while eating or drinking. Racers must wear face coverings except while running, hydrating or eating. If a participant does not comply, they will be required to leave the event grounds. Refunds will not be provided if a racer comes to the Kiwanis Litchfield Park Run and refuses to wear a face covering.

The City of Litchfield Park will post signage at the check in area, as well as near the start/finish location to remind participants about the face covering requirements. For specifics regarding face covering requirements in the City of Litchfield Park, please refer to City of Litchfield Park Resolution 20-476, effective as of June 19, 2020, which can be located on the city's website at [www.litchfield-park.org](http://www.litchfield-park.org).

### **PARTICIPANT QUEUING**

Race Staff will manage the traffic flow and number of guests in and around the check in area, the public restrooms and the start/finish location. The area where participants wait to check in will be marked on the ground with an "X" using temporary chalk or tape if possible. This will help race participants comply with social distancing requirements. Additionally, runners will race in waves of no more than 10 participants at a time. This staggered start will allow for more distance between runners along the race routes and will not affect the final finish times. Race bibs provided by the timing company will have timing chips that track the runners' true times.



## **Kiwanis Litchfield Park Run COVID-19 Protocol for Event (cont'd.)**

### **ADDITIONAL PRECAUTIONS**

Race participants will be asked to follow these additional precautions to help avoid contracting or spreading COVID-19:

- Maintain at least 6 feet of distance between yourself and others who are not in your household whenever possible. This is especially important for people who are at higher risk of getting very sick.
- Cover coughs and sneezes.
- Bring personal-sized hand sanitizer with you for easy access and use if you touch communal surfaces or objects, and after coughing or sneezing. We will also have hand sanitizing stations onsite.
- Wash your hands with soap and water for at least 20 seconds after using the public restroom onsite. If you are using a portable restroom along the race route, please use either the provided hand sanitizer or your own personal hand sanitizer.
- For your protection, Race Staff will routinely clean and disinfect frequently touched surfaces and objects during the event.
- Please do not bring non-racing family members or friends with you to this event unless it is necessary for them to accompany you. Non-racers who accompany you will also be required to comply with the COVID-19 Protocol for this event.
- If you begin experiencing symptoms or think you may have been exposed to someone with COVID-19, notify our COVID-19 Mitigation Team immediately by calling [623-734-7673](tel:623-734-7673) or emailing [eventops@litchfield-park.org](mailto:eventops@litchfield-park.org)

### **POST FESTIVAL NOTIFICATION GUIDELINES**

Race Staff and race participants should contact our COVID-19 Mitigation Team within twenty-four (24) hours:

- If they receive a positive or presumptive positive COVID-19 test within 14 days of participating in our Kiwanis Litchfield Park Run; or
- If they believe they may have exposed others to COVID-19 while participating in our Kiwanis Litchfield Park Run.

The City of Litchfield Park values our event participants and our community. If you have any questions about our COVID-19 protocol, or about the Kiwanis Litchfield Park Run in general, please contact Litchfield Park's Community & Recreation Services Director, Tricia Kramer, at 623-935-9040 or at [tkramer@litchfield-park.org](mailto:tkramer@litchfield-park.org). With the cooperation and care of every participant, we are confident that we will have a safe and successful event!